TEAMS Screen Guide PAHI · 700-S.12

PAHI – Participation History

This screen is used to display a list of all people on a case that have negotiated an EP/FIA for the benefit month, the date that they were reconciled, and how the EP/FIA was reconciled.

If a line is selected on the screen, PAHI will then display all EP/FIAs for that specific person within that case, beginning with January 2005.

PAHI	PARTICIPATION	HISTORY	09/13/04 JOHN M	14:53:54
CASE NAME: SMI	NAME: SMITH, JOHN D CASE NUMBER: 999999			99
SEL PERSON NA	ME MONTH	RECONCILED DATE 02/15/05	RECONCILIAT METHOD A	ION
SMITH, JA	NE 0105	02/07/05	М	
PF7=PAGE UP	PF8=PAGE DOWN		NEXT	>

QS = Quick Select field. Any character can be entered in this SEL field.

Display Fields

CASE NAME

The case name (Primary Information person) is displayed.

CASE#

TEAMS displays the case number for the client whose employability plan was reconciled.

PERSON NAME

TEAMS displays the name of the client whose employability plan was reconciled.

BENEFIT MONTH

TEAMS displays the benefit month of the employability plan that was reconciled.

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RECONCILED DATE

The reconciled date displayed is dependent on the type of reconciliation.

Manually reconciled - If the EP/FIA was manually reconciled, this will be the date that the WoRC Case Manager initially performed the reconciliation on EMPR. Note: If a WoRC Supervisor later changed the REC field on EMPR, TEAMS continues to display the original date.

- Auto-reconciled If the EP/FIA was auto-reconciled, this will be the date the WoRC Case Manager flagged the EP/FIA to be auto-reconciled on PARE.
- System reconciled If the EP/FIA has undergoes the beginning of the month process to reconcile HNC, MAN, and NEW components, the date will be the first of the month for the EP/FIAs with NEW since they are completely reconciled. Any EP/FIAs with a WRC component will not yet be completely reconciled, so no date will be shown here until it is either auto or manually reconciled. If the EP/FIA goes through the end of the month processing for cases closed during the benefit month, the date will be the last working day of the reconciliation month.

This field will be blank if the EP/FIA has not been reconciled by any method.

RECONCILIATION METHOD

TEAMS displays a code to indicate how the reconciliation was accomplished: A (Autoreconciled), M (Manually reconciled), or S (System reconciled).

Quick Select Field on PAHI

SEL

This field is used to access a history of all the EP/FIAs for the selected person for this case, back to January 2005.

Navigation Fields and Fkeys

NEXT>	This field allows the user to access the next desired screen by typing the screen name.
F2	The F2 key returns to the last TEAMS menu that was accessed.
F3	The F3 key returns to the SYSE (System Selection) menu.
F7	The F7 key pages backward on the PAHI screen.
F8	The F8 key pages forward on the PAHI screen.
F10	The F10 key accesses the CANO (Case Notes) screen.
F12	The F12 key clears any new data typed on the screen, as long as Enter has not been pressed.

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